

# HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

## COMMISSIONERS

Position 1: L. David Hanower

Position 2: Karl V. D'Ambrosio, Secretary

Position 3: John B. Harris, President

## Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, June 12, 2024; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

### Meeting

### COMMISSIONERS

### Attendees:

John Harris, President

Karl D'Ambrosio, Secretary

Dave Hanower

### IN ATTENDANCE

Paul Konrady, District Administrator

Lee Marchisio, Foster Garvey PC via Zoom

Dave Hoagland, CliftonLarsonAllen LLP, via Zoom, left after Item 1 discussion

Don Leitz, The Highlands' Treasurer

Nate Burkemoore, HUD Operator

Commissioner Harris declared a quorum and called the meeting to order at 10:05 a.m. Minutes of the May 8, 2024 meeting, as revised, were unanimously approved. Commissioners, after individual review and signature, affirmed their approval of the Payment Confirmation documents for the period of January 1, 2024 through April 30, 2024.

Commissioners discussed with Dave Hoagland, District Accountant, the 2023 compilation report and accepted the report as presented.

Commissioners continued discussion on draft Resolution 2024.02 that would amend the Lateral Compliance Plan.

Paul Konrady provided an update to the Lot 47 building improvement project and the inter-relationship with the Lot 47S Storm Water Pipeline Replacement. LPD Engineering PLLC is expected to have the design for the Lot 47S Storm Water Pipeline Replacement project completed by the end of July. Paul Konrady projected that the summer of 2025 is the earliest the District would be ready to replace the Lot 47S storm water pipeline.

Paul Konrady lead a discussion on moving towards quarterly financial statements incorporating budgeting into the reporting, provided an update on the progress on the Interlocal Agreement with North City Water District, presented a de-brief of the FH15 replacement project, discussed the progress of finding a consultant to assist with the preparation of an emergency response plan, discussed the upcoming annual reviews with The Highlands involving the Utility Services Agreement, provided an update on planned activities involving the PRPS modernization program, and discussed recent conversations with the City of Shoreline involving cost sharing of the maintenance costs for their LS5.

Commissioners agreed that the July meeting will be moved to Tuesday July 9<sup>th</sup>.

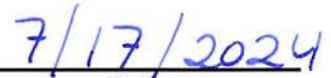
At 12:20 p.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator

Meeting Minutes as Approved by the Board of Commissioners:



Karl V. D'Ambrosio, Secretary



Date