

HIGHLANDS SEWER DISTRICT

THE HIGHLANDS
SHORELINE, WA 98177
PHONE: 206-362-2100

COMMISSIONERS

Position 1: Michael J. Maloney, President
Position 2: Karl V. D'Ambrosio, Secretary
Position 3: John B. Harris

Highlands Sewer District Meeting Minutes

Meeting Date / Time: Thursday, May 14, 2020, 4:00 p.m.

Meeting Location: The Highlands, Inc. Board Room, Shoreline, WA

Meeting COMMISSIONERS

Attendees: Michael Maloney, President
Karl D'Ambrosio, Secretary
John Harris

IN ATTENDANCE

Paul Konrady, District Administrator
Andy McRea, THI General Manager

Attendees using Zoom:

Gordon Hodge, THI President
Dave Hoagland, CliftonLarsonAllen, LLP
Scott Christensen and Craig Christensen, CHS Engineers
Rich Hill, McCullough Hill Leary, PS
Marlon Deppon, Wendy Choy, and Haji Adams, State Auditor's Office

Commission President Michael Maloney declared a quorum and called the meeting to order at 4:00 p.m. Paul Konrady made available to attendees a handout containing copies of the agenda, pending minutes, and supporting information related to agenda items.

The noted representatives of the State Auditor's Office presented the District their Exit Conference comments and noted the 2017-2018 Audit Report would be published on May 15, 2020.

The February 13, 2020 Meeting Minutes were unanimously approved as written.

Paul Konrady provided the Commissioners a recap of the current progress of the Bonnie Brook pipeline replacement project including the recommendation to approve Resolution No. 2020.02. Commissioners unanimously approved and signed Resolution No. 2020.02 thereby declaring an emergency and authorizing the repair and replacement of the Bonnie Brook pipeline.

Paul Konrady updated the Commissioners on the progress PRPS installations associated with the LS1 Abandonment program including the cost of Lot 39, 41, and 43 systems. Commissioners authorized the go ahead with the Lot 39, 41, and 43 systems with the understanding the District would pay up to \$40,000 per lot towards the cost of that Lot's PRPS system installation.

Commissioner Maloney left the meeting at 5:10 pm.

Commissioner D'Ambrosio and Harris approved and signed Resolution 2020.01 regarding District claims management.

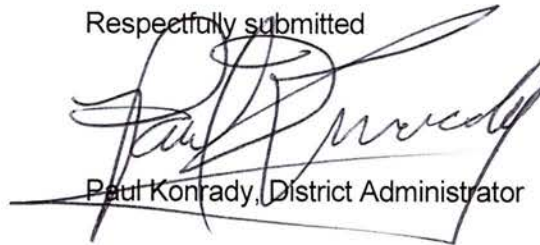
Commissioner D'Ambrosio and Harris established \$250,000 as the minimum amount of unrestricted cash before borrowing from the Cashmere Valley bond funds.

Paul Konrady initiated a discussion on reviewing Paul Konrady Consulting's services, costs, and performance for the District.

Commissioners D'Ambrosio and Harris individually accepted by signature the Payment Confirmation documents for the Period of January 1, 2020 through April 30, 2020.

At 5:30 p.m. the meeting was adjourned.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Paul Konrady", written over a horizontal line. The signature is stylized and cursive.

Paul Konrady, District Administrator