

HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

COMMISSIONERS

Position 1: L. David Hanower
Position 2: Karl V. D'Ambrosio, Secretary
Position 3: John B. Harris, President

Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, December 13, 2023; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting COMMISSIONERS

Attendees: John Harris, President
Karl D'Ambrosio, Secretary
Dave Hanower

IN ATTENDANCE

Paul Konrady, District Administrator
Mary Bingham, The Highlands General Manager

Commissioner Harris called the meeting to order at 10:00 a.m. Minutes of the November 8th and November 28th, 2023 meetings were unanimously approved. President Harris administered the Oath of Office to Commissioner L. David Hanower for Position No. 1 for a term through December 31, 2029.

Commissioner Harris discussed a recent issue with the District's current domain registration which impacted the District's email service for several days and the steps taken to resolve the issue. Commissioners discussed the progress and expected actions to bring the District's website online including the changes to domain name and email addresses.

Paul Konrady lead a discussion on the 2024 Operating Budget, Expected Capital Expenditures, and projected Cash Flow.

Paul Konrady led a discussion of the water system studies and projects currently underway and plans to update the Cross Connection Control Policy in early 2024. Additional updates were presented including the status of the District's name change, implementation of the Lot 35 Stormwater Use Agreement, ongoing conversations with The Highlands involving the Utility Services Agreement, planned activities involving the PRPS modernization, recent communications on Lot 47 storm drainage, and the status of the Lot 67 storm drainage repairs.

At 11:45 a.m. the business meeting was adjourned. From 1:00 pm to 2:30 pm the Commissioners observed a field demonstration on the deployment of the portable generator that is used to supply Sewer Lift Station No. 2 emergency power.

Meeting Minutes prepared by: Paul Konrady, District Administrator
Meeting Minutes as Approved by the Board of Commissioners:


Karl V. D'Ambrosio, Secretary


Date