

# HIGHLANDS UTILITY DISTRICT

181 NW HIGHLAND DR.; SHORELINE, WA 98177

## COMMISSIONERS

Position 1: L. David Hanower

Position 2: Karl V. D'Ambrosio, Secretary

Position 3: John B. Harris, President

## Highlands Utility District Meeting Minutes

Meeting Date / Time: Wednesday, September 13, 2023; 10:00 a.m.

Meeting Location: The Highlands Board Room, Shoreline, WA

Meeting COMMISSIONERS

Attendees: John Harris, President  
Karl D'Ambrosio, Secretary  
Dave Hanower

### IN ATTENDANCE

Paul Konrady, District Administrator  
Lee Marchisio, Foster Garvey, via Zoom  
Don Leitz, The Highlands Treasurer, via Zoom

Commissioner Harris called the meeting to order at 10:05 a.m. Minutes of the July 26, 2023 meeting were unanimously approved as amended. Commissioners, after individual review and approval, affirmed their approval of the Payment Confirmation documents for the period of May 1 through August 31, 2023. Commissioners determined that a monthly meeting schedule is desirable. The next scheduled public meeting will therefore be October 11, 2023.

Paul Konrady updated the Commissioners that the computer server upgrades were progressing on schedule. After discussion led by Commissioner Hanower, the Commissioners unanimously agreed to proceed with hiring Sindelar Communications to design the District's website.

Mr. Leitz exited the meeting. In executive session, the Commissioners discussed a pending legal matter involving the Lot 35 storm water diversion agreement. The executive session then ended and the public meeting resumed. Mr. Marchisio exited the meeting. Mr. Leitz rejoined the meeting.

Paul Konrady led a discussion of the water quality programs currently being used, several potential improvement projects, and a plan to adjust settings of Pressure Reducing Valves (PRVs) in order to resolve several issues in the low pressure zone.

Paul Konrady updated the Commissioners on several items, including:

- Emergency Power Supply Final Report.
- Issues with The Highland's August Invoice were discussed with Mr. Leitz.
- Potential District projects that might require drawing the remaining balance on the Cashmere Valley Bank bond.
- Recent conversations with Correct Equipment, the local franchisee for E-One equipment.
- No communications from the State Auditor's Office regarding current audit.

At 1:00 p.m. the meeting was adjourned.

Meeting Minutes prepared by: Paul Konrady, District Administrator  
Meeting Minutes as Approved by the Board of Commissioners:

  
Karl V. D'Ambrosio, Secretary

  
Date